

L Harrison
B North-Lee
I Gadsden

**ST PAULS FIRE DISTRICT
COMMISSIONERS MEETING
JULY 19, 2018**

R Muckenfuss
L Gerth
C Fox

FINANCE COMMITTEE MEETING – Vice-chairman Ronald Muckenfuss called the Finance Committee Meeting to order.

Review Information Only –June 2018 – Tracy presented the June 2018 financial report. Personnel Services was \$190,421.39 and Operating Expenses was \$289,577.50 with total being \$479,998.89. Revenues was \$540,909.00. There is no update to the TAN. The ending balance in the checking account on June 30, 2018 was \$1,533,331.25. The ending balance in the savings account on June 30, 2018 was \$781,893.77. Commissioner Charlie Fox asked a question about the amount being lower in Personnel Services for May 2018; the changes were on the books only.

Community Remarks – None at this time.

The Finance Committee meeting was closed at this time.

Regular Meeting Called to Order – Chairman Lee Harrison called the regular meeting to order. The meeting was opened with the Pledge of Allegiance and the Lord's Prayer.

The Finance Committee meeting and the regular meeting were advertised in the Post and Courier in "This Week's Meetings" on July 15, 2018 and posted on the front door 24 hours prior to the meeting.

The minutes of the regular meeting on June 21, 2018 were approved as written, without reading, with a motion by Vice-chairman Ronald Muckenfuss and seconded by Commissioner Lawrence Gerth. Motion passed.

Roll Call – All commissioners were present except Commissioner Clifford Murray. Attorney Charlie Condon was present. The clerk was present. Fire Chief Larry Garvin and Asst Chief Mike Rakoske was present.

OLD BUSINESS

Hurricane Plan for the Fire District – A motion was made by Vice-chairman Ronald Muckenfuss and seconded by Commissioner Lawrence Gerth to approve the Hurricane Plan for the Fire District as presented at the last meeting. Motion passed. Commissioner Charlie Fox raised a question that since we had a Category 4 or 5 storm last year, where would we move equipment/employees if it happened this year? Chief Garvin said we have an option to move equipment/employees from the Edisto station to the house at Sauldam station or Orangeburg, SC which is 60 miles away. Commissioner Charlie Fox made a motion that no equipment/employees will go no more than 20 miles outside Charleston County/fire district during an emergency. Vice-chairman Ronald Muckenfuss seconded and the motion passed.

NEW BUSINESS

For Information Only – Asst Chief Mike Rakoske met with Verizon and Homeland Security about GETS (Government Emergency Telecommunications Service). All stations have that service.

REPORTS

Hollywood Station – Regular maintenance and will get bids for repairs on doors.

Sauldam Station –Regular maintenance and the tree will be taken down tomorrow.

Edisto Station – Regular maintenance. The application and \$250 fee were sent to DHEC; Anderson Well will be drilling a new well at the cost of \$12,500. Gutters and down spouts were cleaned.

Ravenel Station - Regular maintenance and cleaned gutters and drains.

Adams Run Station - Regular maintenance.

Stono Ferry Station - Regular maintenance.

Meggett Station – Regular maintenance and cleaned gutters and down spouts.

Parkers Ferry Station – Unmanned at this time.

Petersfield Station – Unmanned at this time.

Chief's Report – There were 230 alarms for June 2018. The letter requesting a TAN up to the amount of \$2.8 million as needed was delivered to Charleston County. The Asst Chief's vehicle has been ordered. It should arrive in 12-13 weeks. The new air packs have been received and logged. Some new radios have been received; they are with Motorola and the County Contract. We hired one new personnel this month. Engine 5 has problems with losing its prime. Engine 4 has also got problems with losing power. Chairman Lee Harrison received a letter from Kline Fire Department in Barnwell, SC requesting that we either donate or sell to them at a reasonable price the old air packs since we have new air packs coming in.

Training Report – There were 1169 training hours and 396 physical hours for June 2018, which included a Safety Officer Class with 45 attending and they all passed. Great job! It will be discussed at the August 2018 meeting to have a waiver to extend those firefighters that have not met requirements yet.

Attorney's Report – Besides Workers' Compensation claims, there are two cases outstanding. 1.) The retiree health insurance case. Glatfelter's, our insurance company, has changed their position after being so requested and will now pay for legal costs. There should be a refund from the insurance company for some of the legal expenses previously paid by the District since January. January is the month insurance coverage was first requested. Any refund will be based on the billing rates allowed by the insurance company. It is anticipated the law firm Womble Bond Dickinson will use associate attorneys more because of the billing rates allowed by the insurance company. 2. The alleged discrimination case by Curtis Washington. The case has been removed from state court to federal court. The case is in the discovery phase. The insurance company continues to pay legal costs."

Commissioners Report – Commissioner Bertha North-Lee asked if it would help if a cover was put over the down spouts/gutter for debris. Commissioner Ronald Muckenfuss mentioned that Ricky Smith's house was hit by lightning; house was on fire with propane under the house; need to know how to cut off the propane if this ever happens to someone. Commissioner Lawrence Gerth asked if the paperwork has been filed with PEBA for health insurance and it has been filed. Commissioner Charlie Fox asked about a purchase order system. Asst Chief Mike Rakoske says that the purchase order system is not working since Lester Tumbleston does not get a purchase order prior to purchasing. Commissioner Charlie Fox suggested that Chief Garvin get with the staff about this to revise the Procurement Code or do away with it. Lester said he would work on this.

Auxiliary Report – Shelley Hunt – The auxiliary will do a benefit bucket-fishing tournament for Pam's grandson; all funds will go to his family. Lots of help and donations/prizes/\$\$\$ is needed. The date will be announced soon.

Community Remarks – None. Laurie Hagberg with Charleston County Finance was present at the meeting. Harry Griffin was present tonight; he is just waiting on the paperwork from the Governor to be on the fire commission.

Checks were reviewed and signed for expenses in open session at this time.

A motion was made by Commissioner Charlie Fox and seconded by Vice-chairman Ronald Muckenfuss to go into Executive Session to review reconciliation of accounts. Motion passed.

Executive Session – to review reconciliation of accounts.

Out of Executive Session – Into Regular Session – No action was taken in Executive Session. The reconciliation of accounts were reviewed.

Reconciliation of Accounts – A motion was made by Vice-chairman Ronald Muckenfuss and seconded by Commissioner Bertha North-Lee to approve the reconciliation of accounts. Motion passed.

The next regular meeting is August 16, 2018 at 6:00pm.

Adjournment – A motion was made by Vice-chairman Ronald Muckenfuss and seconded by Commissioner Bertha North-Lee to adjourn the meeting. Motion passed.

Meeting was adjourned at 7:40pm.

Lee Harrison, Chairman
St Paul's Fire District

Mary Adams, Clerk
St Paul's Fire District